

Apartment Selection Checklist

	Option 1	Option 2	Option 3	Option 4
General Information				
Address				
Landlord/Manager				
Owner				
Telephone #				
Email				
Directions to Unit				
References? Check with other tenants.				
Terms and Conditions				
Date Available				
Length of Lease				
Consequences for Breaking Lease				
Deposit				
Rent Amount				
Rent Due When?				
Late Payment Charges?				
Furnished?				
Can I afford to Furnish it?				
Pet Rules/Deposit				
Physical Changes Allowed (costs?)				
Subletting (restrictions)				
Water				
Garbage Service				
Guest Policy				
Apartment/General				

Recent Maintenance?				
Air Conditioning				
Heat Source				
Control of Thermostat?				
Insulation?				
Heat Available to Every Room?				
Ample FUNCTIONING outlets (missing covers?)				
Light Fixtures FUNCTION? Missing covers?				
Circuit Breaker or Fuse Box Accessible?				
Bedroom Privacy				
Blinds/curtains				
Cable Connection				
Carpet (note stains)				
Closet Space/Condition				
Fireplace				
Furniture Available				
Furniture Clean/Worn?				
Hardwood Floors				
Natural Lighting				
Locks on Doors				
Paint/Wall Condition				
Ceiling Condition				
Ceiling Stains/Damage				
Ceiling Fan and Lighting Fixtures				
Patio/Balcony				
High-Speed Internet Access				
Hardwired Phone Jacks				
Storage Space				

Upstairs/Downstairs				
Stairs/Rails Sturdy				
3 rd Floor and Basement apartment must have 2 exits				
View				
Windows condition cracked/broken?				
Additional Items:				
Kitchen				
Age of Refrigerator				
Refrigerator Clean? Big Enough?				
Counter Space				
Sink Clean? Damaged? Leaks/bugs underneath?				
Water Pressure				
Does the sink drain? Does it hold water?				
Dishwasher				
Garbage Disposal				
Gas/Electric Stove				
Stove Clean? All Burners Function?				
Microwave				
Facility Miscellaneous				
Bike Storage				
Elevators/Stairs Proximity				
Laundry Facilities				
Garbage Chute Proximity				
Mailboxes Available? Locked?				
Overall Noise Level				
Parking				
Roof Access				
Safety				

Emergency Exits				
Outdoor Lighting				
Fire Extinguishers				
Functioning Windows with Locks				
Storm Windows and Screens				
Window Condition (cracks) CHECK!!				
Gated Entrance				
Hallway Lighting				
Intercom				
Landscaping around windows/porches that will not allow concealment				
Lead Hazards				
Locks Changed between Tenants				
Locks on All Doors				

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Safety (con't)				
Peepholes?				
Screens				
Smoke detectors (check!)				
Recent Criminal Activity Reported?				
Neighborhood				
Average Age of Residents in Area				
Distance from Campus				
Proximity to Banks, Grocers, Post Office				
Proximity to Public Transportation				
Local Nuisances? Noise, Smells, Traffic? Hazards?				

Bathroom				
Water Pressure				
Adequate Hot Water? Source?				
Size of Hot Water Tank? Recovery Time?				
Tub and/or Shower?				
Curtain or Door for Shower?				
Towel Racks? Toilet Tissue Holder?				
Dripping or Leaking?				
Fixtures Chipped, Stained or Rusted?				
Mirrors Chipped or Cracked?				
Medicine Cabinet available?				
Ventilation				
Lighting				
Leaking Pipes Under Sink or Toilet				
Is the Floor Sound? Or Soft?				
Sufficient Electrical Outlets (GFI)				